



KING COUNTY
DETENTION OFFICER
DEPARTMENT OF ADULT AND JUVENILE DETENTION
JUVENILE DIVISION
Hourly Rate Range: \$18.52 – \$23.53 (2004 Rates)
Job Announcement: 05PS4834
Open: 2/7/05 Close: Open Continuous

WHO MAY APPLY: This recruitment is open to the general public.

WHERE TO APPLY: Required materials must be submitted to the King County Department of Adult & Juvenile Detention (DAJD) Human Resources. Materials may be:

- **Mailed:** KC DAJD Human Resources, King County Correctional Facility, 500 Fifth Avenue (M/S: KCF-AD-0600), Seattle, Washington 98104.
- **Hand delivered:** KC DAJD Human Resources, King County Courthouse, 516 Third Avenue, Room E-245, Seattle, WA.

Contact 206-296-4114 for further inquiries. PLEASE NOTE: Applications not received at the location specified above may not be processed.

FORMS AND MATERIALS REQUIRED: [King County application form](#) and attached supplemental questionnaire.

WORK LOCATION: Youth Services Detention Facility, located at 1211 E. Alder, Seattle, WA 98122.

WORK SCHEDULE: The normal workday is eight (8) hours and positions are overtime eligible. Must be available to work varied shifts, which include days, swing, graveyard, and weekends. Positions are assigned to one of 3 work shifts as follows: **7 a.m. - 3 p.m. / 3 p.m. - 11 p.m. / 11 p.m. - 7 am.**

ESSENTIAL JOB FUNCTIONS: The juvenile detention facility operates on a 24-hour, 7 days per week basis. Work in a secure juvenile detention facility with youthful offenders. Interact directly with potentially violent youths and ensure their appropriate safety, security, and care while housed at the detention facility.

1. Maintain visual supervision of youths in an assigned residential unit/functional area, with special attention to their physical whereabouts, health and emotional moods.
2. Monitor the movement of youths and visitors throughout the detention facility, including admitting and releasing.
3. Operate electronic audio/video surveillance equipment and other life support/security systems.
4. Diffuse disruptive/destructive behaviors through crisis intervention, advice, guidance, and counseling to youths.
5. Complete observation, incident, and investigative reports; maintain accurate records on youths.
6. Order needed supplies; ensure laundry is washed; maintain clean residential/work areas.
7. Search detainees/visitors as required; communicate with probation counselors, attorneys, parents, law enforcement professionals, and others concerning visitation, general access, and operational issues.

8. Use appropriate physical force and restraint techniques to subdue and restrain detainees and perform interventions as required; achieve and maintain proficiency in application and use of defensive tactics and physical agility.
9. Operate a motor vehicle to escort and transport juvenile detainees to courts and other facilities or institutions as required.
10. Must possess a valid Washington State Driver's License or obtain one by the time of employment.

QUALIFICATIONS: College degree in Law and Justice or related area OR four years of full-time work experience in a criminal justice field or interacting with at-risk youths in a social services, correctional or security oriented environment OR any equivalent combination of education and experience.

SELECTION PROCESS: The candidates selected for this position must successfully complete a written examination, a thorough background investigation, including a polygraph examination, psychological testing/evaluation, and physical examination. Candidates offered employment must also successfully complete a probationary period, which includes detention orientation, physical force and restraint training and completion of the Juvenile Security Academy to obtain regular employment.

NOTE: If you have failed the Dept. of Adult & Juvenile Detention's background investigation process within the past two years, your application will not be considered at this time.

UNION MEMBERSHIP: Positions in this classification are represented by King County Juvenile Detention Guild.

Class Code: 1338

DETENTION OFFICER
(Job Announcement: 05PS4834)
APPLICANT QUESTIONNAIRE

Name:
(print)

Social Security Number:

In order to apply for these positions, you must answer the following employment conditions and background questions. Mark your answers in the table on this page. Please answer carefully. **All answers will be verified in the course of the required background investigation and polygraph examination. Dishonest answers will be grounds for rejecting your application.**

DO YOU HAVE A HIGH SCHOOL DIPLOMA OR G.E.D.?	YES	NO
WILL YOU BE AGE 21 OR OLDER BY THE DATE THIS ANNOUNCEMENT CLOSSES?	YES	NO
CAN YOU PASS A THOROUGH BACKGROUND INVESTIGATION AND PROVIDE COMPLETE AND ACCURATE INFORMATION TO INVESTIGATORS? Applicants are required to pass a thorough investigation of their background, including a polygraph examination. This includes an investigation of conviction records, employment and education history, character and reputation in the community, etc. Applicants may be rejected for criminal behavior, drug use, or any indications in the areas listed.	YES	NO
HAVE YOU BEEN CONVICTED OF A FELONY AS AN ADULT?	YES	NO
HAVE YOU BOUGHT, SOLD, POSSESSED, TRANSPORTED OR USED MARIJUANA WITHIN THE LAST THREE YEARS?	YES	NO
HAVE YOU BOUGHT, SOLD, POSSESSED, TRANSPORTED OR USED ANY OTHER CONTROLLED SUBSTANCE SUCH AS COCAINE, OPIATES, LSD, OR OTHER ILLEGAL, NON-PRESCRIPTION DRUGS WITHIN THE LAST FIVE YEARS?	YES	NO
HAVE YOU EVER COMMITTED ANY SERIOUS ILLEGAL ACTS (WHETHER OR NOT YOU WERE CAUGHT)? (This does <i>not</i> include crimes such as shoplifting a pack of gum as a juvenile.) <i>Misdemeanors committed after the age of 18 will be screened on an individual basis.</i>	YES	NO
HAVE YOU BEEN FREQUENTLY LATE OR ABSENT FROM WORK WITH YOUR CURRENT OR PAST EMPLOYERS?	YES	NO
HAVE YOU PREVIOUSLY FAILED OR WITHDRAWN FROM ANY PART OF A BACKGROUND INVESTIGATION?	YES	NO
HAVE YOU EVER BEEN TERMINATED OR RESIGNED IN LIEU OF TERMINATION FROM ANOTHER CRIMINAL JUSTICE AGENCY?	YES	NO
HAVE YOU EVER BEEN CONVICTED OF DOMESTIC VIOLENCE OR RELATED OFFENSES INVOLVING PHYSICAL VIOLENCE?	YES	NO
DO YOU POSSESS A VALID WASHINGTON STATE DRIVER'S LICENSE OR CAN YOU OBTAIN ONE BY THE DATE OF EMPLOYMENT?	YES	NO
ARE YOU WILLING TO WORK ANY SHIFT OR HOURS, INCLUDING DAYS, SWING, GRAVEYARD, HOLIDAYS AND WEEKENDS?	YES	NO
ARE YOU WILLING TO UNDERGO A THOROUGH MEDICAL EXAMINATION, PSYCHOLOGICAL EVALUATION, AND BACKGROUND INVESTIGATION, INCLUDING A POLYGRAPH, AS A CONDITION OF EMPLOYMENT?	YES	NO

Signature

Date